

**Fiscal Year 2022
National Summer Transportation Institute
Statement of Work**

Transmittal Sheet

University/College Host Site

Address:
Project Director:
Phone:
E-Mail:

State Transportation Agency Liaison:

Name: Crystal McIntyre
Title: Internal EEO Coordinator
Phone: 603-271-2467
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Federal Highway Administration (FHWA) Division Office Representative

Name: Wanda Hughley-Culbertson
Title: Civil Rights Specialist
Phone: 603-410-4860
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The host site must complete this form and return it with its Statement of Work to NHDOT.

Fiscal Year 2022
National Summer Transportation Institute
Statement of Work Application

Section A: Program Information

Host site:		
State:	(NH)	
Congressional District Number(s):		
FHWA Funding Proposed Allocation:	\$50,000.00	
Is this a new NSTI?		
Years Hosting NSTI:		
Program Length for Session I:		
Program Length for Session II:		
Program Length for Session III:		
Total Weeks (All Session Combined)		
Program Dates:	From	To
Anticipated Number of NSTI Students:		
Total NSTI Program Length:		
FAA ACE Academy:		
ACE Academy Location:		
Anticipated Number of ACE Students:		
Select Type of Program:	Residential	Non-Residential
Select Grade Levels:	Junior High School (or Middle; Grades 7-8; 7-9)	High School (grades 9-12; 10-12)
Priority (if applicable, rank 1-5)		

Section B: Program Overview

In this section host site, must provide a one to two-page synopsis of how it plans to implement this year's NSTI program. The synopsis should address program objectives explained in *Attachment 2* of the Call for Statements of Work memorandum and include specific measures. Include a description of curriculum, specific field trips planned, and examples of planned enhancement activities.

Section C: Program Administration

1. Recruitment and Student Selection Procedures
2. Staffing Requirements (*Tab A*)
3. Intermodal Advisory Committee (*Tab B*)
4. Specific-Named Partners (*Tab C*)
5. Implementation Plan - (*Tab D*)
6. Program Cost Excel Budget Spread Sheet (*Tab E, PDFs not accepted*)
7. Program Curriculum (STEM-Focused); must include activity schedule

- Academic
- Enhancement
- Sports/Recreation (*only for residential programs*)
- Follow-up Survey of Students

Note: Please review your application to ensure it is accurate & complete the Excel budget spreadsheet.

Host Site representative with authority to APPROVE this Statement of Work:

Name: _____

Signature: _____

Title: _____

Date: _____

The proposed work plan and budget has been reviewed. By signing this, we agree that this meets all the requirement identified in the most recent desk reference:

State DOT representative with authority to APPROVE this Statement of Work:

Name: _____

Signature: _____

Title: _____

Date: _____

Internal Use Only

The Division Office has reviewed the Host Site package. The proposed work plan and all required supporting documentation has been reviewed. The submission is:

___ Recommended for approval.

___ Not recommended for approval.

Name: _____ Date: _____

Signature: _____